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| **Board Meeting Thursday, November 17, 2016 at 9:00 a.m. General Morgan Inn Boardroom, Greeneville** |
| **Attendees:** Scott Niswonger, Chairman; Nikki Niswonger, Secretary; Alan Levine, Member; David Golden, Member; John Tweed, Member; Nancy Dishner, President and CEO; Richard  Kitzmiller, Director of Programs and Outreach; Robin Shepherd, CFO, The Niswonger Group;  Kathy Odell, Bookkeeper; Chad Kisner, CPA, Blackburn, Childers and Steagall |
| **Agenda** |
| 1. Call to Order and Approval of Minutes
2. Presentation of Annual Financial Audit by Chad Kisner, Blackburn, Childers and Steagall
3. Financial Report and Update
4. Foundation Report and Scholarship Update, Nancy Dishner
5. Ratification of Niswonger Scholarship Selections from Committee
6. Consideration of Drug Policy
7. Consideration of Various Partnerships
8. Second Harvest Food Bank – Backpack Program
9. Other Business
10. Adjournment

**Next Board Meeting Date: February 9, 2017** |

MINUTES OF MEETING OF BOARD OF DIRECTORS

OF

NISWONGER FOUNDATION, INC.

Thursday, August 11, 2016

A meeting of the Directors of the Niswonger Foundation Inc., a non-profit corporation organized under the laws of the State of Delaware (the “Foundation”), was held at Landair, Inc., in Greeneville, Tennessee on Thursday, August 11, 2016, at 9:00 a.m.

Board members Scott M. Niswonger, David Golden, Alan Levine, Nikki Niswonger and Nancy Dishner were present. Staff members Vivian Franklin, Richard Kitzmiller and Kathy Odell were in attendance. Robin Shepherd was also present. Scott M. Niswonger chaired the meeting.

The Chairman presented the minutes of the Foundation’s May 12, 2016 Board Meeting for approval. After discussion and upon a motion made by Mr. Golden and seconded by Ms. Niswonger, the minutes were approved. (A copy of the minutes is filed with the records of the Foundation.)

The Chairman presented the financials for the Niswonger Foundation. An update was provided on investments and expenditures. After discussion and upon a motion made by Mr. Levine and seconded by Mr. Golden, the financial report was accepted. (Copies of the reports are filed with the records of the Foundation.)

Dr. Dishner presented the scholarship and leadership report. Dr. Dishner, Mr. Kitzmiller and Ms. Franklin presented the program and partnership report. The presenters responded to questions.

Dr. Dishner provided an update regarding the purchase of property at 223 N. Main Street, in Greeneville, to become the location of the Niswonger Foundation. She reported that approval has been received from the USDA for loan financing. The closing is anticipated to occur in September. The current occupants are scheduled to move by December 31, with renovations to begin in early January, 2017.

The Board was presented two partnership requests for consideration:

1. The Board was presented a partnership request that would establish the Career*Connect* program. The pilot project would begin in Greene County and Greeneville City Schools beginning this fall. The purpose of the program is to identify students who would benefit from a more hands-on approach to learning, the development of job related skills (career ethics), and the opportunity for paid internships in businesses and industries in the region. The program would include strong mentoring support and personalized assistance with job related skills and career planning. This program has the direct support of Board Member, John Tweed, and has growing interest from the Greene County Partnership and several local business leaders. Following discussion, a motion was made by Mr. Levine and seconded by Mr. Golden to approve this program.
2. The Board considered a grant proposal from Tusculum College to renew a previous partnership entitled “Professionalism for Leadership.” The request was for a three-year extension of the program with an investment of $66,000 ($22,000 a year for three years). Following discussion, a motion to not approve of the request was made by Ms. Niswonger and seconded by Mr. Levine. The motion carried, with Mr. Niswonger and Dr. Dishner abstaining.

There being no other business to come before the Board, upon motion duly made and seconded, the meeting was adjourned.

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Secretary Date Chairman Date

Nikki Niswonger Scott M. Niswonger