

## Niswonger Foundation 2016-17 Work Plan Summary

| NF Area of Operation   | Activity Name              | Strategy/Description   | Target Dates | Point Staff Person / Comments              | August 2017 Updates   |
|------------------------|----------------------------|--|--------------|--|---|
| <b>PROGRAMS</b>        |                            |  |              |  |   |
| Community Partnerships |                            |  |              |  |   |
|                        | International Storytelling | Live Stream and Teacher Workshops  | October      | Nancy                                      |   |
|                        | Books from Birth           | State Board member   |              | Nancy                                      | Coordinating a partnership effort for spring  |
|                        | Work Ethic diploma         | Hamblen, Sevier, Hawkins, Greene, Cocke, Grainger, Sullivan, Unicoi, Carter, Washington, Johnson, Hancock counties all participating |              | Law/Richard                                | Work Ethic Diploma Tracking System (WE Track) is in final testing stage and will be ready to launch August 2017 |
|                        | Greene Co. Schools support | Work with GCS staff and projects   | ongoing      | Richard, Vivian, Nancy, Law, Larry, Amanda | Worked with the new principal in GCS in the NSLP and an active member of the                                    |

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|  |                                   |                          |             |                      | CDHS Leadership Team. Two principals completed the LBDL training.   |
|  | Hancock County Schools Support    | Literacy Program         | 2017 – 2019 | Larry/Amanda         |   |
|  | Hancock and Hawkins Counties      | Place Based Learning     | 2017        | Larry/Nancy          |   |
|  |                                   | Literacy pilot (LIFE)    | 2016-2019   | Nancy, Larry, Amanda | *Greene Co. Program in Place; evaluations occurring<br>*Initiatives in Hawkins County Developing; Hancock County starting 2017/2018 |
|  | Workforce development Initiatives | Pathways to Prosperity   |             | Richard              | Pathways Regional Advisory Board formed & meeting next Sept 21; regional efforts progressing  |
|  |                                   | ACT Work Ready Community |             | Law                  | Have met with businesses and have several   |

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|  |                          |   |                    |                | signed on to support.   |
|  | Valleybrook Village      |   |                    | Nancy, Richard | Richard named to Board  |
|  | Tusculum Institute       | TICUA Emerging Leaders Program  |                    | Nancy          | Support participant   |
|  | NPAC                     | Camp NPAC for Kids  | August (annual)    | Kathy, Nancy   |   |
|  | Newspapers in Education  | Newspapers for classrooms   | November (annual)  | Kathy, Nancy   |   |
|  | The Dictionary Project   | Dictionaries for 3 <sup>rd</sup> graders  | Aug – Dec (annual) | Barbara        | Dictionaries have been ordered and received. They will be dispensed Nov-Dec |
|  | Second Harvest Food Bank | Backpack program  | November           | Nancy          | NF Board to consider  |
|  | Orientation & Awareness  | Orientations for last spring were completed in May. Ongoing awareness via development of a CareerConnect twitter account and webpage is in progress | Fall 2017          | Law            | Webpage and Twitter account will be up and running during Fall 2017         |
|  | Student involvement      | Cohort selection for  | Feb – Mar 2018     | Law            | Upcoming  |

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|                    |                            | class of 2021   |                           |                |   |
|                    | Family Awareness           | Families will be formally notified April 24-28. Selection letter will include information about the program and relevant forms. | April - May               | Law            | Orientations will include Q&A sessions for parents, hands on activity for Explorers as well as pizza. |
|                    | Summer Experience          | 2-week immersive career experience  | July 10-14 and July 17-21 | Law            | Complete. Planning for next summer will begin winter of 2017-2018                                     |
|                    | Program Activities monthly | Monthly meetings for classes of 2019 and 2020 in progress   | Aug 2017 – Nov 2017       | Law            | Fall schedule for 2017 has been set. Spring schedule to be set later this fall.                       |
| Niswonger Scholars | Summer Training            | Leadership Program  | May 15-Jun 2              | Nancy, Barbara | Completed   |
|                    | Winter Training            |   | Dec. 21-22                | Nancy, Barbara | In planning   |
|                    | Alumni Meeting             |   | December                  | Nancy, Barbara | In planning   |
|                    | 2017 Selections            |   | Nov. 9                    | Nancy, Barbara | Nomination packets mailed to schools on Aug 14  |
|                    | New Scholars Dinner        |   | April 27                  | Nancy, Barbara | Completed   |
|                    | Scholar trips              | Seniors –   | June 3-12                 | Nancy          |   |

|                       |                                 |   |                                    |                         |   |
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|                       |                                 | Normandy<br>Sophomore<br>Outdoor Challenge<br>Juniors – New York<br>Freshmen - Boat             | May 20-23<br>Aug 1-4<br>July 20-23 |                         |   |
|                       | Senior Scholars                 | Graduation Dinner   | May 30                             | Nancy, Barbara          | Completed   |
| NiswongerCARE<br>(C3) | Staff meetings                  | Monthly staff<br>meeting to update,<br>train, and share<br>best practices                       | Last Friday of<br>month            | Denise, Anita,<br>Shawn | Next meeting<br>August 25<br>Dishner.<br>Foundation<br>updates - Jan.<br>Nancy and<br>Richard |
|                       | Leadership Meetings             | Ongoing planning<br>and program<br>evaluation   | Each week                          | Denise, Anita,<br>Shawn | held as scheduled   |
|                       | Advisory Board                  | Leadership Council  | May 9                              | Denise, Nancy           | Agenda<br>invitations being<br>prepared   |
|                       | Delivery of Service<br>Meetings | “Delivery of Service<br>Plan” that guides<br>Advisor’s work in<br>each school                   | Nov/Dec                            | Denise, Anita,<br>Shawn | Meetings held in<br>each high school<br>from August 1-18                                      |
|                       | Path to College Events          | State-sponsored<br>events to promote<br>college-going<br>culture within the<br>schools: College | Aug - May                          | Anita, Denise,<br>Shawn | Advisors trained<br>on how to<br>organize all<br>events                                       |

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|  |                            | Application Week,<br>College Signing<br>Day, College<br>Planning Nights,<br>FAFSA Frenzy                               |            |                            |   |
|  | Interns/IHEs               | Facilitation of<br>partnerships with<br>ETSU, Carson-<br>Newman, Milligan<br>College                                   | Ongoing    | Denise                     | Six interns are<br>placed in schools<br>and serving two<br>days per week.<br>(1 intern replaced<br>January 17 |
|  | Daily Log data analysis    | Data gathering and<br>analysis of ongoing<br>Advisor activity  | Ongoing    | Denise                     | Redesigned to<br>create a more<br>user friendly<br>format   |
|  | Summer Melt<br>Programming | Virtual – Model<br>Advising: Big-<br>Bright-Future   |            | Anita, Denise<br>and Shawn | 700 + students<br>served during<br>summer after<br>senior year prior<br>to matriculating<br>to post-secondary |
|  | TalentEd Project           | Virtual college<br>matching tool to<br>connect low<br>income, high<br>achieving students<br>to upper tier<br>colleges. | Aug. - May | Denise                     | Continuing to<br>recruit  |
|  | Evaluation Model           | Advisors will  | August-May | Denise, Anita,             | Informal  |

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|                            |  | receive two formal evaluations with a min. of two informal observations each month |                   | Shawn                                       | evaluation begins September 1  |
|                            | Advisor Training   | Intensive training to provide Advisors with expertise in college access            | Ongoing           | Denise, Anita and Shawn                     | Summer intensive training completed on August 8                                      |
|                            | "Branding" through Social Media/Website, print materials | To expand and engage stakeholders more effectively through Social Media            | August - May      | Denise, Lucas Hitechew, Gabriella Valentine | Social Media coordination assigned to Lucas, Technology Assistant assigned to Alison |
|                            | Reporting  | Quarterly report to Care Foundation board  | July 2017         | Denise                                      | Completed  |
| Personalized Learning (C3) |  |  |                   |   |  |
|                            | Niswonger Online   | 40 + Online Courses for Consortium and Affiliate member Schools                    | Ongoing           | Gina, Richard                               | AP Statistics added to offerings; will be available/offered 2018-19                  |
|                            |  | Online Liaisons  | Plan in place for | Gina  | Training support   |

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|  |  |   | 2017-18   |      | provided   |
|  |  | Summer 2017 Classes   | June 5- July 28                                     | Gina | Courses closed and all final grades have been reported to schools                      |
|  |  | Fall 2017 Classes   | August 16 – December 8                              | Gina | Enrollment going until September 1   |
|  |  | New online teacher hiring and training to prepare for larger numbers  | Ongoing   | Gina | Ongoing  |
|  |  | Meeting at schools with online students currently being scheduled   | 3 <sup>rd</sup> and 4 <sup>th</sup> weeks of August | Gina | Meet with students to introduce to online course and answer questions                  |
|  |  | Meetings with school administrators and counselors to answer questions and make sure we are meeting their needs | Ongoing   | Gina | As needed meetings to discuss current online and future online needs of their students |
|  |  | Meetings with school boards and admins to discuss   | Ongoing   | Gina | Ongoing  |



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|  |                      | online benefits and future budgeting within their system |             |               |  |
|  |                      | Online course evaluations and teacher evaluations        | Ongoing     | Gina          | Course and teacher evaluations to assure course rigor, efficacy, and engagement  |
|  |                      | Professional Developments                                | Ongoing     | Gina          | Attending and presenting at PD's to share and learn best practices in online learning  |
|  | NiswongerCare Online | Affiliate Membership expansion                           | Ongoing     | Richard, Gina | Currently reaching out to systems listed as "high need" in study. Also, reaching out to larger systems to increase class average which will decrease costs to our local schools. |
|  |                      | New affiliate members, Claiborne Co and                  | August 2017 | Gina          | Both systems are having a great experience,  |

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|  |  | Lauderdale Co are enrolling for their third semester this fall   |             |      | students are doing well. Many credits are being earned.   |
|  |  | Steve Gibson from Hardeman County schools has been trained to teach online with us and will begin this fall teaching a Personal Finance class. | Fall 2017   | Gina | Training has been provided and they will be worked with closely to ensure ease as they enroll for their second semester.                            |
|  |  | MOU has been sent to newest Affiliate Member, Haywood County Schools. Yvette Blue will be returning the MOU with payment soon.                 | August 2017 | Gina | They are very excited about the AP and foreign language options for their students.   |
|  |  | New possible Affiliate member, Grainger County   | Fall 2017   | Gina | I was contacted by Edwin Jarnigan, Director of Schools for Grainger County. They are very interested in our courses and hope to have enrollments in |

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|                               |   |   |               |                        | spring 2018  |
|                               | Coding  | Variety of topics, levels, and delivery approaches developed and implemented for summer 2017. | Summer 2017   | Richard, ETSU partners | 237 Participants in 14 camps   |
| Professional Development (C3) |   |   |               |                        |  |
|                               | First-Year Principals New Teacher Center materials used |   |               | Richard                | Niswonger School Leadership Program (NSLP) Cohort 3 2017-18 January - May                                    |
|                               | NTC Leadership Program Materials                        | Contract with NTC for \$10/per participant for NSLP Cohort                                    | Fall 2017     | Richard                | Will receive updates as developed  |
|                               | Symposium   | Keynote and Breakout sessions   | June 15, 2017 | Vivian                 | Completed. 48 break-out sessions were offered. 701 attended, not counting staff. Surveys have been sent out. |
|                               | Advanced Placement                                      | 16 Teachers were  |               | Vivian                 | Completed  |

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|                     | 2017 Summer Institutes                           | provided scholarships                            |   |              |  |
|                     | Advanced Placement<br>2018 Summer Institutes     |  | Summer 2018-<br>ETSU will host<br><br>On hold | Vivian       | A meeting with College Board TN representative was Nov 15, 2016. To begin a local SI would take a substantial investment up front to grow the institute to be self-supporting. |
|                     | Advanced Placement<br>"Academies"                | Professional Development for current AP Teachers | Summer 2017                                   | Vivian       | Completed  |
|                     | Leadership for Blended & Digital Learning (LBDL) |  | April 12-14                                   |              | Cohort 2 planned for 2017-18; September - April  |
|                     |  | C3 LBDL cohort                                   | 2016-17                                       | Vivian, Gina | 33 principals in 2106/17 cohort. This celebration and last training day for the 2016/2017 cohort was April 6 at BMS.   |
| School Partnerships |  |  |   |              |  |

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| <b>OUTREACH</b>   |                 |   |                         |                |   |
| Governor's Transformational Leadership Advisory Council |                 | Series of meetings  | Ongoing                 | Nancy          | Final report completed (for consideration)  |
| Governor's Academy for School Leadership                |                 | Serving as regional coach for NET aspiring principals (fellows) | Periodic Jan.-Dec. 2016 | Richard        | Completed. Several local 2016 participants have been placed as principal. 2017 cohort involves several local participants (w/o regional coaching model) |
| Tennessee Teacher Leadership Collaborative (TTLC)       |                 |   |                         | Richard        |   |
| TICUA Board   |                 | Quarterly mtg... Feb. 20-22                                     | Ongoing                 | Nancy          |   |
| Drive to 55   |                 | Complete TN   | 2016/17                 | Nancy          | Serving on Steering Committee   |
| Battelle for Kids (BFK)                                 |                 | Rural Collaborative Initiative                                  |                         | Richard, Nancy |   |
| Gates Foundation  | Learning Circle | Representative group from TN                                    | ongoing                 | Nancy          | Learning Circle met August 14   |

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| Medium                        | Dissemination (in i3-endorsed forum)   | Publish articles (and discussions)         | ongoing | Vivian, Nancy, Richard | Article(s) posted; On hold                             |
|                               | i3 Rural Communities of Practice       | Various (webinars, etc.)                   | Oct. 18 | Vivian                 | Presented Webinar                                      |
| ETSU                          | Center of Excellence in STEM Education | STEM Hub Advisory Council monthly meetings |         | Richard                | Considering co-hosting a repository of video resources |
|                               |  | STEM+C initiative                          |         | Richard                | Assisted in registration for summer 2017 workshop      |
|                               | Dept. of Public Health                 | Public Health Improvement Plan (PHIP)      |         | Richard                | Plan completed. Follow up meetings in progress         |
|                               | Dept. of Computing                     | PASTA ...Develop a working partnership     |         | Nancy, Richard         | Ongoing  |
|                               | 3 ETSU Colleges                        | Development of NSF grant proposal          |         | Nancy, Richard         | Ongoing  |
| SCORE                         |  |  | Ongoing | Nancy                  | Steering Committee ongoing                             |
| TN Dept. of Ed. / CORE office |  | Regular meetings                           |         | Richard, Vivian        |  |
| Inquiry Technologies          |  | New Request (inv. local schools)           |         | Richard, Vivian        | On hold.   |

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| AccelNow                        |  |   |                   |                           |  |
|                                 | Coding opportunities for students        | Code Camps, Girls of Code   | Summer 2017       | Richard                   |  |
|                                 |  | CAD/CAM 5-day student camps   | Summer 2017       | Richard, Terry            | 2 camps scheduled & completed                              |
| UT-Knoxville                    |  | AsPIRE (Administrators Planning, Innovation for Rural Schools)              | Planning meetings | Nancy, Richard and Vivian | Planning discussion and aided in selection of 2 principals |
| Potential Grants & Partnerships |  |   |                   |                           |  |
|                                 | Annenberg                                | School Fund   | Nov. 2016         | Nancy, Richard, Larry     | Grants approved  |
|                                 | Wal Mart                                 | 1 Grant   | Nov. 2016         | Nancy                     | Grant approved   |
|                                 | Tennessee Higher Education Commission    | Board Member  | Ongoing           | Nancy                     | July 11  |
|                                 | Education, Innovation and Research (EIR) | 3 proposals submitted April 13; competition similar to (expired) i3 program |                   | Richard, Nancy            | Awards announcement by September 30, expected sooner       |
| Local Business & Industry       |  |   | Ongoing           | Nancy, Law                | Recruit Partners for CareerConnect. Partner recruitment    |

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|  |                            |                     |                  |                | ongoing; official partners so far |
| <b>ADMINISTRATION &amp; OPERATIONS</b> |                            |                     |                  |                |                                   |
| C3 Leadership Council                  |                            |                     |                  | Nancy, Richard | Meeting set for October 18        |
| C3 Business-related                    | Invoicing, contracts, etc. |                     |                  | Richard, Kathy |                                   |
| i3... finalize 2010 project            |                            |                     |                  |                | Complete                          |
| Communications                         |                            |                     |                  | Nancy, Richard |                                   |
|  | Web page                   | Updates and News    | Spring/Fall 2017 | Barbara        | Web page updates are in process   |
|  | Publications               | Online News         | Quarterly        | Barbara, Nancy | Online News posted August 10.     |
|  |                            | Annual Report       |                  | Nancy          | In progress                       |
|  |                            | Scholars' Directory |                  | Barbara        | Next issue October 2017           |
|  | Social Media               |                     |                  | Barbara        | Ongoing                           |
| Events                                 |                            |                     |                  |                |                                   |
|  |                            |                     |                  |                |                                   |
| Facilities                             | New Building               |                     | Fall 2017        | Nancy          | Renovations in progress           |
| Human Resources                        |                            |                     |                  |                |                                   |
| Technology solutions                   |                            |                     |                  |                |                                   |
|  | Office 365                 | Implement/ roll out |                  |                | On hold until move to new         |



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|                                |                                |                                     |         |         | property                                  |
|                                | Zoom                           | Continue roll out,<br>enhance usage | Ongoing |         |   |
| Memberships &<br>Subscriptions |                                |                                     |         |         |   |
|                                | NASSP                          |                                     |         | Nancy   |   |
|                                | Learning Forward               |                                     |         | Richard |   |
|                                | Education Week                 |                                     |         | Richard |   |
|                                | Phi Delta Kappa                |                                     |         |         |   |
|                                | Appalachian Funders<br>Network |                                     |         |         |   |
|                                | NCTM                           |                                     |         |         |   |
|                                | NSTA                           |                                     |         |         |   |
|                                | ASCD                           |                                     |         |         |   |
|                                | ISTE                           |                                     |         |         |   |
|                                | iNACOL                         | Institutional<br>membership         |         | Gina    |   |
|                                | NROC                           | Institutional<br>membership         |         |         | Continued<br>membership... not<br>renewed |